

# SUMMARY OF THE MAIN POINTS OF BUSINESS

## ESL COUNCIL JANUARY 2025

**The Formal Minutes of Council Meetings and full Sub-Committee Reports are filed at the Elmer Sands Ltd Registered Office.**

**ATTENDANCE 13<sup>TH</sup> JANUARY COUNCIL MEETING** – Directors Colin Bernhardt (in the Chair), Myra Miller, John Kirby, Adam Latus, Ali Page, Jo Wright, Tim Wright and Kim Edden, Company Secretary.

**MEMBERSHIP AND BUDGETTING 2025** – £10 increase to Fees for 2025. Payments are due by 31<sup>st</sup> January. Majority of payments already received. Receipts are issued by e-mail or hand delivered in batches. The ESL Council has carefully set budgets for all areas of maintenance and management in 2025, and the Team is also working to introduce new sources of income to the Estate and manage reserves for best level of interest.

**INSURANCE** – Public Liability, Land and Buildings Insurance Annual Policy is renewed with Ecclesiastical £1,259.46. Before the next renewal date, the ESL Council will be investigating cheaper options through the Federation of Small Businesses.

**SKIPS** – Members must request permission to place a skip or similar on ESL land (grass verges) and comply with safety regulations and requirements for reinstatement of any damage to the land.

**WILDLIFE POISONING** – A resident has contacted ESL with a claim that a fox was poisoned on the Estate. At this stage, the ESL Council has not received any evidence to support this claim.

**SECURITY INCIDENT** – A recent case of trespass and scrap metal theft from a property on the Estate resulted in prosecution. The ESL Council supports the combination of individual property security surveillance systems, community co-operation and engagement with the Police.

**SECURITY GUARDING** – The Sub-Committee Team will be looking at the security guarding contract for the Summer Season and reviewing The Layne barrier closure arrangements including new signage.

**UNAUTHORISED PARKING** – The Sub-Committee Team will be updating training with One Parking Solution and revising the system for members to submit reports.

**RECRUITMENT OF NEW DIRECTORS** – To enhance and promote the best possible management of the Estate, this year with the AGM Notice, the ESL Council will highlight the specific skills and knowledge needed to support areas of work.

**FIBRE BROADBAND** – Openreach is the agreed company to bring Fibre Broadband to the Elmer Sands Estate. ESL continues to liaise with Openreach to see the project to completion. Homeowners can expect to hear from their service providers directly as soon as Fibre is available in their road. Some roads are already live.

**PROPERTY DEVELOPMENT** – The ESL Sub-Committee Team monitors all developments on the Estate, including driveway amendments, surface water drainage issues, parking and site compliance. Engagement with the owners and developers is ongoing.

**ROADS** – Contractors Kattenhorn carried out a schedule of repairs, resurfacing and road marking in late 2024. To keep on top of the ongoing maintenance, the ESL Roads Team will be carrying out this year's survey in early Spring and further repairs will be scheduled as needed. The ESL bollards protecting grass verges are under continual review with replacements and re-setting arranged where applicable.

**SURFACE WATER DRAINAGE, DITCHES** – Coastal Drains undertook the annual surface water drain jetting and assessments in November 2024 (£2,154.00). Coastal reported that the ESL drainage system is in good condition. Further drainage and flood prevention work that was agreed and carried out in late 2024, included Andrew's Grounds Maintenance seasonal clearance of the Elmer Ditch, results recorded with drone survey. Maintenance of Trees in Elmer Close to prevent branches and debris blocking the ditch. The Sub-Committee Team will be assessing the drainage management needs for 2025 and arranging contractors as applicable.

**SEA DEFENCES** – ESL Directors attended the Environment Agency public meetings in November 2024. The EA is keen to pursue the 1 x mini rock island option due to low cost and minimal work. Notice of initial ground investigations have been sent to landowners and affected residents. The EA has agreed to remove a boulder from the slipway while on site.

**KIOSK GARDEN SHRUBS** – Andrew's Grounds Maintenance quote agreed for hard cut back of shrubs in corner of garden £380.00 plus waste disposal.

**BOULE COURT PROJECT** – The Community Leisure Project to reinstate the Boule Court in the Kiosk Garden has been agreed. The Design will deliver a 3 x 9 metre court. Quotations for labour materials and equipment have been considered and agreed at total £1,300 inc vat. No ongoing maintenance required. Materials self-draining. On completion of the project an opening event will be arranged for the Elmer Sands community.

**COMMUNITY SOCIAL EVENTS** – The Sub-Committee will aim to deliver a programme of events for all ages in 2025, Easter and Summer Family fun, MacMillan Charity Coffee, Halloween for Children and Christmas Carols. The Team will also be investigating options for easily moveable panels to weather-proof the Kiosk Shelter for events.

**ESL MEETINGS** – Next meeting for members to meet Directors for an informal chat will be at The Cabin Pub on Saturday 1<sup>st</sup> February 11-12 midday. Next Formal Council Meeting 3<sup>rd</sup> March.

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